To whom it may concern

I am interested in the Business Intelligence Analyst position advertised on Visa. My resume is enclosed for your review. Given my related experience and excellent capabilities I would appreciate your consideration for this job opening. My skills are an ideal match for this position.

**Your Requirements:**

* Support existing BI solutions such as data extractions, analyzing data and KPI trends.
* Developing, designing and automating dashboards, reports and scorecards
* Developing and creating ad hoc reports and analysis
* Engage and collaborate with Risk business partners to perform ad hoc reporting and analysis tasks using SAS, SQL and BI applications.
* Advanced Microsoft Office Skills, particularly Excel and PowerPoint

**My Qualifications:**

* Developing, designing and automating BI reports through the use of Excel, PowerPoint, VBA and Crystal Reports.
* Creating ad hoc reports and analysis with tools in the SQL Server suite, including SS Management Studio and SS Reporting Services
* Developing and designing macro enabled Excel sheets that can easily be used by various internal and external departments
* Extensive experience in programming and management.
* Excellent interpersonal and communication skills.

I appreciate your taking the time to review my credentials and experience. Again, thank you for your consideration.

Sincerely,

Fahad Iqbal  
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